

TO BE COMPLETED BY LINE MANAGERS:

Start Date ____/____/2016

Pay rate £ _____

Area _____

2016 APPLICATION FORM

Please print clearly using CAPITAL LETTERS and black or blue ink

Personal details

Mr/Mrs/Miss/Other _____

First Name(s) _____

Surname _____

Address _____

Town _____ County _____

Postcode _____

Ethnic origin _____ Date of birth* _____

Telephone no: Home _____ Mobile _____

We will send you important information by email – please provide an address that you regularly check:

Email address _____

National Insurance
number

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Passport
number

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Have you worked at Santa Pod Raceway before? If, so when? _____ Area? _____

Do you have any friends or relatives working for Santa Pod Raceway? Yes No

If 'Yes' please state their name _____ Their relationship to you _____

In case of emergency, who should we contact?

Name _____ Relationship to you _____

Address _____ Postcode _____

Home telephone _____ Mobile _____

All applicants must answer the following questions:

1. Please state your top three choices of roles (indicate with 1st, 2nd, 3rd)

Shop Assistant/Cashier _____ Ticket Sales Operative _____ Car Parking Marshall _____

Security/Stewards (over 18 years) _____ General Site Work/Litter Picker _____ Bar Staff (over 18 years) _____

Hospitality staff (over 18 years) _____ Event Promotion staff (over 21 years) _____

2. To help protect our customers and staff, Santa Pod Raceway conducts random Drug & Alcohol testing.

Do you agree to participate in this testing? Yes No

ATTACH
PHOTO ID
HERE

3. It is a legal requirement under the Asylum & Immigration Act 1996 that you provide original documents to prove your eligibility to work in the UK. **Please bring original documents if invited to an interview**.**
Do you understand this requirement? **Yes** **No**

4. When are you mostly available? **WEEKENDS & SCHOOL HOLIDAYS** **WEEKDAYS** **ANYTIME**

5. If successful, when are you available to start? ____/____/2016

6. Do you have any health problems/are you receiving any medical treatment that could limit your ability to perform the job that you are applying for? **Yes** **No**

If YES please state brief details _____
The company will endeavour to make reasonable adjustments to accommodate your needs.

7. Please state how you would travel to work _____
Could you experience difficulties getting to work on a Sunday or Bank Holiday? **Yes** **No**

8. Do you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)? **Yes** **No**

If YES, please give details if asked at interview.

If unsure, please check the Disclosure & Barring Service website (below) before answering.

www.gov.uk/government/organisations/disclosure-and-barring-service

Employment history

List below your last 2 employers, beginning with the most recent

Dates of employment	Company	Position held & duties	Reason for leaving

Qualifications (Begin with the most recent. Please attach separate sheet if necessary)

Date obtained	Qualification level	Subject	Grade

Please give details of any other certificates or professional membership's _____

Please describe any hobbies/experiences/ personal qualities that you think are relevant to your application

Please tell us in one sentence why we should consider offering you a job _____

Personal references

Please provide details of a referee from you last two employers; provide two character references if you have no previous employers or one of each if you have only one previous employer:

Name _____

Name _____

Occupation _____

Occupation _____

Establishment _____

Establishment _____

Relationship _____

Relationship _____

Address _____

Address _____

Telephone No _____

Telephone No _____

Declaration – Please read carefully before signing:

- 1) I hereby confirm that the information given by me is true and correct.
- 2) **I understand that my employment will be subject to me providing the necessary original documents to prove my eligibility to work in the UK, before I commence employment with Santa Pod Raceway**.**
- 3) I accept that Santa Pod Raceway may take up references from previous employers or personal references as appropriate.
- 4) I understand that I may be asked to take a medical examination as a condition of my employment.
- 5) If I should be offered a position at Santa Pod Raceway and false information has been given or unreasonable references received, I understand that disciplinary action may be taken which could result in my dismissal.
- 6) I understand that I need to have my own Bank Account for my wages to be paid directly into.

Signed _____

Print _____

Date ____/____/2016

Notes

*Please note: there are certain age requirements for different roles: you need to be at least 16 years old to apply (over 18 years old for Hospitality & Bar Staff and over 21 for Event Promotion staff)

**Required as part of our legal requirement to check you are entitled to work in the UK. If you do not have a passport, please see the details below:

Common documents which prove your eligibility to work in the UK include:

- British Passport, Passport from the EEC, Passport showing you are a British Citizen or that you have the right to abode in the UK, Passport with working visa;
- Full UK Birth Certificate PLUS your National Insurance Number;
- Work permit issued by Work Permits UK along with a letter to you issued by the Home Office confirming that you are able to stay in the UK and can take the work permit employment in question;
- A passport or other travel document endorsed to show that you can stay indefinitely in the UK, or that has no time limit on your stay. Please note that a UK driving licence is NOT a valid form of proof of eligibility.

Line Manager's interview notes

If not employed, please explain reason(s) why _____

Thanks for completing this application form.